

The Patients' Group Meeting

Friday 26 November 2010, 9.00 am

Minutes

Andrew Wells-King	+	Julie Ann Wheeler	-
Susan Vickers	+	Jane Currie	+
Mo Yeatman	-		
Maureen Curran	+		

	Minutes	Action
1.	<p>Apologies.</p> <p>Apologies received from Mo Yeatman and Julie Ann Wheeler.</p>	
2.	<p>Minutes from last meeting.</p> <p>These Minutes were accepted as correct.</p>	
3.	<p>Toy Sale – <u>Tues 30 November 2-3.30 pm.</u></p> <p>This will be held at the surgery on Tues 30 Nov at 2pm. It was originally planned to be held during the regular baby clinic. We have recently found out, however, that baby clinics are held on the 1st & 3rd Tuesday of the month.</p> <p>It was agreed, however, that we should not cancel the toy sale at this late stage, and hope that the patient mums we have contacted, do come along.</p> <p>Andy and Louise will come to the surgery next Monday morning (29th) to sort through and clean any donated toys. Louise and Jane will attend the toy sale on Tuesday. We agreed that we will not individually price the donated toys and will ask for a donation.</p>	<p>AW-K / LG JC</p>
4.	<p>November Patient Group Newsletter.</p> <p>Mo has been working on our latest edition of our newsletter. However, though Julie Ann is leaving soon to relocate to Scotland, she would be happy to take over compilation of the newsletter.</p> <p>Therefore, could all contributors to this newsletter please resend their articles to Julie Ann.</p> <p>Health & Fitness walk feedback.</p> <ul style="list-style-type: none"> - Surgery Wheelchair - 'Sign in' Notice - Stress Management Group - Baby changing unit - New members to Patient Group 	<p>JA-W</p> <p>AW-K JC JC SV MY JC</p>

	<p>Susan said that the next Practice Newsletter is due in the New Year.</p> <p>Jane showed the group an article taken from Heath Hill Road Surgery patient information booklet about the difficult job practice receptionists do. The group thought that it would be a good idea to use this article in our next Patient Group newsletter.</p> <p>Jane will amend the wording slightly and send to Julie Ann for inclusion in our November newsletter.</p>	JC
5.	<p>Surgery Wheelchair.</p> <p>Susan has looked into costs of a suitable wheelchair - £150-£200 and how to raise this money.</p> <p>We decided to stay with our current charity, Southampton Hospital, until the end of the year and choose a new charity in January. This may well be to raise funds for the wheelchair.</p>	
6.	<p>New Members (Replacement for Julie Ann).</p> <p>Susan said there would be two new practice staff arriving shortly (Danielle & Lynn) and that Lynn would be happy to take over Julie Ann's role in our Group.</p> <p>We still need more members to help 'spread the load'. Hopefully, the more we raise our profile over the coming months, the more chance of finding new volunteers.</p>	
7.	<p>Christmas Party - <u>Wednesday, 15 December at 2-4 pm</u></p> <p>Susan and Julie Ann have made a list of potential patients to invite. Susan has also spoken to the practice doctors & nurses for suggestions. They have ended up with a list of 20 patients.</p> <p>Susan has spoken to these patients to verbally invite them and will mail out official invites shortly. The response was very positive.</p> <p>The surgery will provide transport to/from the party where needed. Susan will also organise food/drink/music.</p> <p>It was suggested the guests receive a Christmas present each which we all thought was a lovely idea. Susan will look into the possibility.</p> <p>Those of us who are able to attend on the day should arrive half an hour early if possible.</p>	
8.	<p>Insurance re Walking.</p> <p>Susan has not heard back from their insurance company with a quote. Andy said that he would ask his Ramblers which insurance company they use for their insurance.</p>	AW-K
9.	<p>Co-operation with Other Groups.</p>	

	<p>Andy asked if Susan knew of other PPG's in the area who we may be able to contact. Susan said she does invite local surgeries to various talks they give. Heath Hill Surgery has never responded, though Cedar House have been more receptive.</p> <p>Susan will find out if Cedar House Surgery has a PPG.</p>	SV
10.	<p>Stress Management.</p> <p>Nothing has happened with this yet, though there is no rush at present. We will carry this forward for a future meeting.</p>	
11.	<p>Any Other Business.</p> <p>Baby changing – Susan has not ordered the walled baby changing unit as the surgery has a spare baby changing unit it can use which can be put in the corridor near the patient toilets, which can be used by both male and female patients.</p>	
12.	<p>Date of next Meeting.</p> <p>Friday, 4 February 2011, 9.00 am at New Wokingham Road Surgery.</p>	