

The Patients' Group Meeting

Friday 21 September 2012, 9.30 am

Minutes

Andrew Wells-King	+	Mo Yeatman	+
Susan Vickers	+	Jane Currie	+
Roger Yeatman (virtual)		Frances Sivyer	-

	Minutes	Action
1.	Apologies. Frances.	
2.	Minutes from last meeting. These Minutes were accepted as correct.	
3.	Patient Reference Group. Susan said the surgery has around 50 patients now willing to take part in future online surveys. Susan will ask one of their students to set up a surgery survey within the Survey Monkey database and set up a distribution list of contact email addresses.	SV
4.	WCCG. Andy updated the group on what was discussed at the WCCG meeting that Jane and Andy attended on 20/9/12. Highlights included a new agenda item on exchange of information on practices PPG developments. Two surgeries talked about their PPGs. Andy is happy to talk about our group when the time comes!	
5.	Heath Hill Road Surgery. No further contact has been made from Janet Slinger as yet, following their PPG meeting in August. We will bring this agenda item forward to our next meeting. If Janet has not contacted us by then, Andy will contact her to discuss a potential joint health information event.	
6.	Flu Clinics. Susan reported that everything is on track for the forthcoming flu clinics. There will be 2 Saturday clinics again : Sat 29 Sept – Andy and Maureen & Mo Sat 13 Oct – Andy & Maureen, Mo & Jane	

7.	<p>Walk Update.</p> <p>Andy reported that 2 more people attend this regular monthly walk, which is great news.</p>	
8.	<p>Accounts.</p> <p>The total raised so far is £539.45. Our thanks go to Mo and Roger who manage the accounts so well.</p> <p>Also huge thanks go to Roger who has made a fantastic fundraising thermometer to show the total raised.</p>	
9.	<p>Newsletter.</p> <p>Susan said the next newsletter is now due. Susan is willing to put something together. Articles include:</p> <p>Accounts/thermometer – Roger Flu clinics – Susan PPG & WCCG – Andy Carers news – Jane</p>	ALL
10.	<p>Any Other Business.</p> <ul style="list-style-type: none"> • Andy suggested it would be useful to have a display in the waiting room of the names of the GP's and their working hours. Possibly, too, to include the nurses' names and what they do. Susan said the latter would be trickier as the nurses crossover services they provide and things change constantly. • Are we going to have a Christmas party again? We all agreed it would be nice to organise one again this year. Susan will discuss it at Monday's Clinical meeting. • Susan said that Cedar House Surgery will be setting up a new PPG soon. Susan suggested that their practice manager attend one of our meetings to see how we work. We all agreed that we were happy with this suggestion. 	
8.	<p>Date of next Meeting.</p> <p>Friday 16 November at 9.30 am</p>	