

The Patients' Group Meeting

Friday 19 April, 9.30 am

Minutes

Andrew Wells-King	+	Mo Yeatman	+
Susan Vickers	+	Frances Sivyer	+
Roger Yeatman (virtual)		Jane Currie	+
James O'Meara	-		

	Minutes	Action
1.	<p>Apologies.</p> <p>Apologies were received from James.</p>	
2.	<p>Minutes from last meeting.</p> <p>These Minutes were accepted as correct.</p>	
3 & 4.	<p>Survey analysis and future surveys.</p> <p>Andy and Jane attended the Wokingham Area PPG Forum on 11 April. Andy updated the group on the main topics discussed, which were the PPG's surveys. Tony Lloyd has drafted a surgery report which compiles the individual surveys. Our surgery received 10 patients' comments which we thought was a positive first response. When Tony has finalised his report Andy will email it to Susan for inclusion in our surgery's page on the NHS Choices website.</p> <p>Andy suggested that we ought to try to increase numbers to our Patient Reference Group. It was agreed that once the surgery's IT systems have migrated, which will be at the end of July, it should be relatively simple to email registered patients asking them if they would like to join the PRG. We will therefore discuss this at a later date.</p>	
5.	<p>Website.</p> <p>Andy asked Susan for her opinion on the surgery upgrading to a new website. Susan's position still stands, which is that she is opposed to adverts being used to reduce costs of the website. Surgery information is adequately covered within the NHS Choices website.</p>	
6.	<p>Walk update.</p> <p>Andy said that the walks are still going well. The next walk is taking place on 13 May at South Hill Park.</p>	
7.	<p>Charity and Accounts.</p>	

	<p>Mo confirmed that we have now raised £694 in total. Donations in our charity box, however, are down on recent months. One possible reason is that there are now too many books for sale and the book area is therefore becoming quite messy. Book sales are down as a result. Staff do keep tidying the area on a regular basis.</p>	
8.	<p>Any Other Business.</p> <p>We agreed that someone needs to take responsibility for the book area. Some books brought in are not in a reasonable state for resale, and the area needs to be kept as tidy as is reasonably possible.</p> <p>We may have to remove the book stand that is currently being used or nail it to the wall as it is currently becoming a health & safety issue.</p> <p>Susan will discuss the issue at her next surgery meeting. Francis has offered to take responsibility of the book area.</p>	
8.	<p>Date of next Meeting.</p> <p>Friday 28 June at 9.30 am</p>	