

The Patients' Group Meeting

Friday 13 May 2011, 9.00 am

Minutes

Andrew Wells-King	+	Maureen Curran	-
Susan Vickers	+	Jane Currie	+
Mo Yeatman	+		

	Minutes	Action
1.	<p>Apologies.</p> <p>Maureen Curran.</p>	
2.	<p>Minutes from last meeting.</p> <p>These Minutes were accepted as correct.</p>	
3.	<p>Walk for Health & Waiver.</p> <p>Our next walk has been booked for Monday 16 May at Dinton Pastures at 10.30am. Andy did not want to lose momentum following the success of our previous walk by delaying the next walk date until after our next Patient Group meeting. We all agreed with Andy and were all happy with Andy's progress.</p> <p>Ideally, Andy would like these walks to be held every 4-6 weeks, dependent on uptake, which we all agreed with. Andy also has been looking into costs to take out annual insurance to cover our walks, and the annual cost is around £250 minimum. Andy therefore suggested we use a Waiver (and showed us an example of one) which we will ask all walkers to sign at the beginning of every walk. We all agreed that this was a great idea.</p> <p>Andy will talk to the walkers on the 16th and try to arrange a suitable date in June/July.</p>	AW-K
4.	<p>Contacts with other Groups.</p> <p>Andy has made excellent progress with contacting other groups. He met with Jim Finney on 11 May. Their patient group has GP's in attendance and was surprised that we do not. Susan explained that Dr Phillips said the GPs will be more involved in our meetings in the future and that Dr Oakley will be the contact for our group.</p> <p>We all agreed that it would useful to have a GP attend our meetings occasionally, but we all felt that attendance at every meeting would be unnecessary.</p> <p>Jim Finney is happy to join forces on future Practice Talks. Andy also met with Sylvia Trevis and she told him they are having a Heart Talk on 29 June and would be happy for us to invite our patients. Andy thought this was too short</p>	

	<p>notice on this occasion, but we would be interested in any future talk dates.</p> <p>Whilst Andy was talking to Sylvia, he also met Bob Wade who is editor of the Crowthorne Eye. Bob would be happy to put something about our group in the next edition. Andy was under the impression an ad would be free.</p> <p>We all thought this would be a good idea to highlight awareness of our group. Jane will produce a draft article and send to Andy to modify. The copy date is around mid July with distribution beginning September. Ideally, we will discuss it again at our next meeting if we can meet before the mid July copy date. There was general discussion in the group around whether to include our patient questionnaire in the article, but we can discuss this again and if Susan is not comfortable with this suggestion, we can leave it on the back burner.</p> <p>Andy was also invited to a PPG meeting next Friday (20 May) by Tom Berman at the Wargrave Surgery and will update us at our next get together in July.</p>	JC
5.	<p>Questionnaire.</p> <p>Mo (Yeatman) has made good progress on canvassing patients about our patient questionnaire. 12 patients completed the questionnaire and no one refused. Mo is willing to have another session and will liaise with Susan for the best date to do this.</p>	MY
6.	<p>Finance.</p> <p>Andy reported £8.10 in donations collected from the previous walk and Susan still has the donations received from our first walk. We all agreed that it still is not worth opening a bank account at this stage, but that we do need to provide evidence of what we have done with any money raised from our walks & events.</p> <p>Susan said we could use the donation tin on reception. It is currently being used for Southampton Hospital charity at present, but is due to finish soon. We can then use this tin for donations towards a surgery wheelchair.</p> <p>Andy said he would be happy to count any monies raised whenever the tin is full and asked that the surgery contact him when it is full. We will also purchase a cash book and Andy will update it as necessary. This will provide clear evidence of all monies raised and what we do with it.</p> <p>Mo (Yeatman) said she would be happy to then take the money to the bank to change it into 'proper' money, ie notes.</p> <p>We will also put an article about this in our next newsletter.</p>	SV
7.	<p>Any Other Business.</p> <p>Re future talks, Susan mentioned 'Talking Therapies' which is an NHS initiative that runs Stress Management courses. 70 applications were received for the previous workshops and so this may be something that we could tap into in the future?</p> <p>Susan told the group that she is currently writing a transcript for a new surgery</p>	

	<p>ansaphone message which will give patients useful appointment information, which the surgery hopes will be of benefit to patients.</p> <p>Susan has not had a chance to contact the podiatrist, but will do this when time allows.</p> <p>Andy mentioned NAPP (National Association for Patient Participation) which is an organisation which promotes and supports patient participation in primary care and asked whether we should join. Susan said we should join and Andy is happy to organise this.</p> <p>Mo (Y) asked Susan if there was any news about the baby changing table being moved downstairs. Susan said Dr Chau will be organising this.</p> <p>Susan mentioned that the surgery has joined a Freecycle group which matches people who have things they want to get rid of with people who can use them, and so keeping usable items out of landfills. She has managed to find a good home for some unwanted chairs this way. The surgery also has an old scanner. Susan asked whether it is worth adding something about this on our PPG notice board, which everyone agreed was a good idea.</p> <p>We will also put something about this in our next PPG newsletter. Susan is happy to wait for us to produce our next newsletter, and this will give her time to find other old, unwanted IT equipment that could go to a good home.</p> <p>Mo (Y) will find out the name of the charity which collects unwanted spectacles and Susan will think about whether it is feasible to collect specs from the surgery in the future.</p>	<p>AW-K</p> <p>MY</p>
12.	<p>Date of next Meeting.</p> <p>Friday, 22 July 2011, 9.00 am at New Wokingham Road Surgery.</p>	