

The Patients' Group Meeting

Friday 11 May 2012, 9.30 am

Minutes

Andrew Wells-King	+	Mo Yeatman	+
Susan Vickers	+	Jane Currie	+
Roger Yeatman (virtual)			

	Minutes	Action
1.	<p>Apologies.</p> <p>None. All present.</p>	
2.	<p>Minutes from last meeting.</p> <p>These Minutes were accepted as correct.</p>	
3.	<p>Consortium Meeting.</p> <p>Jane and Andy cannot attend the next meeting which is taking place on 31 May. We all agreed that no one need attend in their place. Andy will send apologies on behalf of them both. The minutes of the previous meeting on 8 March are available should anyone wish to read them.</p>	AW-K
4.	<p>Patient Reference Group.</p> <p>Our latest Newsletter (March 2012) included an article concerning a new Patient Reference Group asking if patients would like to become involved. We have had 2 positive responses and Jane will send an email to these patients thanking them and will forward the details onto Susan for the new distribution list.</p> <p>We need to find more patients willing to join. Mo has very kindly agreed to poll patients in the waiting room. The previous poll was very well received and patients welcomed the personal touch. Susan will put together a questionnaire.</p>	<p>JC</p> <p>MY</p> <p>SV</p>
5.	<p>New Committee Members.</p> <p>The Application form for new members is still on the Reception desk. As yet we have had no response. Susan will ask the surgery staff to 'push' this to patients.</p> <p>Andy will talk to his regular walkers to see if they are interested in joining.</p>	<p>SV</p> <p>AM-K</p>
6.	<p>Accounts update.</p> <p>Our account stands at £451.49 as at 8 May. Susan has been thinking</p>	

	about different ways to inform patients how much has been raised at any given time. Current thoughts are to use a fund raising thermometer.	
7.	<p>Any Other Business.</p> <ul style="list-style-type: none"> Andy felt we should be doing more as a group to benefit patients' health wise. We discussed ideas around future information awareness talks. Susan suggested a talk by one of the staff on child rearing tips, etc. We agreed this was a good idea. Andy had concerns that these talks would be putting more work onto surgery staff and not us a group. Susan, however, felt that having the occasional information talk would have a knock on effect of raising awareness of our Group and the benefits of having a Patient Group. <p>It was suggested that we add a question to Mo's questionnaire (see item 4 above) asking for ideas for future information talks. Susan will give this some thought about the best way forward and then we can all think about the relevant questions for the questionnaire.</p> <p>Susan also thought about the possibility of having a Macmillan Coffee Morning. We all agreed this was an excellent idea.</p> <ul style="list-style-type: none"> Mo mentioned the unstable paving around the disabled parking space, which could cause problems. Susan will make arrangements to have the surface repaired. Mo mentioned that the waiting room magazine table is quite poor. She has some Good Housing and National Geographic magazines that she is happy to bring in on a monthly basis to give a better range of reading material. Susan asked if Mo would like to take over the upkeep of the table, which Mo is happy to do. In future, the leaflets will go on the shelf underneath and the magazines will be displayed on the top. Jane mentioned that as a patient group member she still does not know many of the staff. Susan will invite us all to the next TIPS meeting. She said most of the surgery staff attend and it will be a good opportunity to get to know each other. 	<p>SV</p> <p>SV</p> <p>MY</p> <p>SV</p>
8.	<p>Date of next Meeting.</p> <p>Friday 29 June at 9.30 am.</p>	