

## The Patients' Group Meeting

Friday 11 November 2011, 9.30 am

### Minutes

Andrew Wells-King	+	Jane Currie	+
Susan Vickers	+	Jacqueline Riddles	-
Mo Yeatman	+	Maureen Curran	-

	<b>Minutes</b>	<b>Action</b>
1.	Apologies.  Jacqueline Riddles.	
2.	Minutes from last meeting.  These Minutes were accepted as correct.	
3.	Wokingham Consortium update.  Andy has received the notes of the meeting which took place on 13 October. He read out a few highlights to the group. The next meeting takes place on 8 March 2012.	
4.	Patient Survey.  The results of the survey questionnaire that we produced for our surgery have not been analysed yet.  Susan has been waiting for version 3 of the National Patient Survey, which has now been made available. Mo (Y) is happy to canvas patients in the surgery over the next few weeks. It is 4 pages long and will take a few minutes to complete. The idea is for 50 surveys to be completed for each GP in the practice. Data can then be added to the system and will be analysed.  Susan will send Andy and Jane a copy.	SV/MY          SV
5.	Christmas Party.  We agreed a date of Wed 14 Dec to hold this year's surgery Christmas party (2.30pm – 4.00pm). Susan will check the date is ok for the surgery staff and confirm.	SV
8.	Any Other Business.  <ul style="list-style-type: none"> <li>• Suzi Pope (chiroprapist) is starting a podiatry clinic at the surgery on 11 January. It will be a private service and will cost £29 for a 30 minute appt. It will take place on Wednesday afternoons between 1.30pm – 4pm. There will be no deduction for OAP's.</li> </ul>	

	<ul style="list-style-type: none"> <li>• The next walk is taking place on Monday 5 December at Frimley Lodge Park. Andy will email details to Susan for the posters.</li> <li>• The surgery newsletter is due. Susan will mention Naomi House as our new charity.</li> <li>• Susan mentioned surgery websites. The cost is too much to create a new website for our surgery (around £3000). However, the NHS Choices website has been personalised by Julie Ann. There is now information about our Patient Group. Susan mentioned that our newsletters and Health Walk information could be added to it in future.</li> <li>• Andy received an email from Sylvia Trevis attaching a Consultation Questionnaire concerning the future of Ladybank Older Persons' Home, from Mira Haynes at Bracknell Forest Council. He gave everyone a copy should they wish to complete it.</li> </ul>	AW-K/SV
9.	<p>Date of next Meeting.</p> <p>TBC.</p>	