

Minutes of the Meeting of New Wokingham Rd Surgery Patient Participation Group - 18th March 2016

Present: Andy Wells-King
Eleanor London
Jane Currie
Brenda Metcalfe
Judy O'Regan
Brian O'Regan
Sue Honey
Dani Wheeler

1. Welcome

Andy welcomed to the meeting a new member, Sue Honey and also Dani Wheeler from the Practice

2. Apologies

There were no apologies.

3. Minutes of the meeting held on 22nd January 2016

The minutes of this meeting were approved. There was one matter arising - Edgbarrow Sports Centre.

Judy and Sue reported that Bracknell Forest Council have definitely decided that the sports centre will be turned into class rooms for Edgbarrow School, although there is still the possibility of parts of the Centre being a shared facility between the Sports Centre and the School. The people who use the facility for weekday exercise classes are looking for new premises

4. CQC Inspection

The draft results of the CQC inspection have been circulated and everyone agreed that this was an excellent report and the Practice should be congratulated on such good results.

It was agreed that Eleanor on behalf of the Group will formally write to Dr. Chau and partners with our congratulations, once the final report is issued.

EL

5. Review of capacity, Bracknell Forest Council

Jane reported that Bracknell Forest Council is looking at the infrastructure provision for the planned housing developments in the area.

They are currently gathering information on GP provision and surgery staff met with 2 councillors on Monday.

Although the Practice is not at full patient capacity, room space is very limited there is no room for expansion.

There appears to be confusion over the role of both NHS England and the CCG in terms of responsibility for planning GP services.

6. Joint Venture Meeting, 21st April

Andy reported that plans for the meeting have now been finalised. There will be a joint PPG stand with Heath Hill Road surgery and we will advertise walks for health and fundraising. There will also be forms for people to sign up to

the Patients Reference Group. All members of this group are asked to help out with the stand (except Eleanor who has a prior engagement) **All** Poster and leaflets are already out in the surgery and messages on the back of prescriptions. They will also be added to text reminders for appointments. Andy also reported that the costs of hiring the hall, microphones etc., are £107.80 and insurance will be taken out for the event at a cost of £187.00

7. Friends and Family test results – January & February

The results for January and February were looked at and again it was noted that they are very positive.

Jane reported that privacy for the reception area is still an on-going concern and is being looked at

There was some discussion about the identification of individuals in two negative comments particularly as all results are publicised on the website. Whilst welcoming being open and honest, there is concern about the negative impact on individuals and this group strongly recommends that whilst negative comments should be published, individuals should not be named.

Jane will change the form accordingly to reflect this.

JC

8. PPG Forum Update

Andy reported that the next meeting of the PPG forum is scheduled for the 21st April, the date of our joint venture meeting. This means that on this occasion no-one from this group will be attending but Andy will circulate the agenda and minutes.

AWK

9. Review of charity for fundraising

Judy reported that in September 2014 it had been agreed that the chosen charity would be "Hearing dog for the deaf" and £1,100 has been raised in total. Judy will ask the bank for a large presentation cheque, so that we can organise an official presentation to the Charity.

JO'R

At the next meeting we will discuss which charity we should next support. It was agreed that a local charity would be preferable and everyone is asked to bring their ideas and suggestions to the next meeting

All

10. Annual General Meeting

As the AGM should be the first meeting after March, it was agreed that our next meeting should also be the AGM. Date provisionally set as 10th June 2016.

11. Treasurer's Report

Judy handed out the Treasurer's Report showing that £1,100 has been given to "Hearing dogs". Donations received from now will go towards the next charity.

12. Other Business

- Brenda showed an information leaflet which she had received from Bracknell & Ascot CCG. At the moment there is no similar leaflet available from Wokingham CCG.
- Brian raised the issue of long waits for blood test appointments. Jane reported that there have not normally been long waits but recently this has changed as hospitals appear to be asking patients to go to their GP's for pre-operative blood tests rather than to hospital pathology labs. Dr. Oakley has raised this with the CCG. This is an issue which may also need to be raised with the PPG forum if it continues to be a problem.
- Jane is to look at whether it is possible to remind patients in text messages of the cost of them not attending. **JC**
- Jane circulated for information details of a publicity campaign by the Local Medical Committee about the funding crisis in GP services.
- Eleanor will update the list of this group's members and circulate to all. **EL**
- Jane asked whether any members of this group would be willing to attend a staff training session as a number of support staff had expressed an interest in learning more about the group. Everyone was happy to do this and a date was set for Wednesday 27th April at 1.30pm. **All**

13. Date of next meeting

The next meeting, which will also be the AGM will be held on Friday 10th June at 9.30am.

EL 29th March 2016