

**New Wokingham Road Surgery Patient Participation Group
Minutes of the Meeting held on 25th November 2016**

Present

Andy Wells-King
Eleanor London
Brian O'Regan
Judy O'Regan
Brenda Metcalfe
Dani Wheeler
Sheila Dinan
Sue Honey

1. Apologies & Welcome

There were no apologies. Sheila was welcomed to her first meeting as a representative of the Practice.

2. Presentation from My Cancer, My Choices

Andy welcomed to the meeting Mandy Barter and Alistair Melling from My Cancer, My Choices which is the chosen charity for which we will be fundraising for the next 12 months. Mandy and Alistair gave an informative talk about the work of the charity which is attached to Bracknell Health Space and Royal Berkshire Cancer Unit and offers complementary treatments to people undergoing cancer treatment.

3. Minutes of the Meeting held on 9th September 2016

These Minutes were approved. It was noted that approximately 650 people had attended the recent flu clinics.

4. Letter from Dr Philip Lee MP

Eleanor referred to Dr Lee's response (already circulated) to her letter regarding the shortage of GPs nationally. It was noted that the Government has plans to recruit 5000 more GPs by 2020 which the Group considered will not be sufficient to meet growing population demands.

Andy asked whether any member of staff from the surgery was attending the TRL development Working party which is considering infrastructure needs. Although no-one from the Practice is on this group, Sue said she did attend meetings as a member of the public.

It was also noted that a number of patients from Heath Hill Road Surgery have asked to transfer to NWR due to problems in getting appointments. However this Practice has stopped taking transfers from within Crowthorne, to avoid transference of the problem

5. Friends and Family Test

Test Results for August, September and October were noted. Very good comments were received in August; September was very quiet with 5 responses; and October's good comments were only spoilt by someone suggesting that perhaps coffee could be available in the Waiting Room (!)

6. Joint Venture Update

Andy gave an update on preparations for the joint venture meeting on Diabetes on Thursday 30th March 2017:

- Insurance for the venue (Morgan Centre) has been covered by Healthwatch

- 2 definite speakers are being provided by Diabetes UK. Both are people living with Diabetes – one with Type 1 and One with Type 2
- Heathwatch Wokingham should be organising a clinician speaker. Andy will chase this up **AWK**
- Several stands have been arranged including Diabetes UK, Good Neighbour and Talking Therapies. Eleanor is still trying to find someone who can provide a stall on food labelling **EL**
- Carol Doran from HHR Surgery will provide leaflets and posters and nearer the time we will be looking to advertise the event on surgery websites, on Facebook and on prescriptions.
- It was also suggested that we could have a stall on foot care for diabetics. Andy will speak to David Pope, a local chiropodist / podiatrist **AWK**

7. Surgery Extended Hours

The Group noted that the extended hours appointment slots are now being well used on a Tuesday and Thursday evenings until 7.30pm and on 2 Saturday mornings per month. These hours have been commented on favourably on the Surgery Facebook page. The PPG is not aware of any additional extended hours requests from patients.

8. PPG Forum Update

Andy had already distributed the latest form minutes. It was noted that officers of the forum are due for re-election in the coming months.

9. Christmas Party for Patients

Dani confirmed details of the patients' Christmas party being held on Tuesday 29th November and distributed lists of those attending.

PPG group members will assist in the setting up, in giving lifts and in chatting with the patient guests during the party

10. Treasurer's Report

Judy distributed the accounts showing that there is currently £300.02 in the account. This will be sent to My Cancer, My Choices.

11. Other Business

- There was further discussion about well publicised problems currently being experienced by Heath Hill Road Practice
- Details of new patients who agree to go on the Patient Reference Group for surveys are currently not being recorded in the absence of Jane. Andy will hold on to these for the time being.

17. Date of next Meeting

The next meeting will be held on Friday 20th January 2017.

EL

5/12/2016